



JOB DESCRIPTION

JOB TITLE:	Lecturer in Health and Social Care
GRADE/SALARY:	£30,612 to £44,091
DEPARTMENT:	Health & Social Care
HOURS:	37 hours (1.0 FTE)
RESPONSIBLE TO:	Curriculum Director
CAMPUS:	BCA
JOB PURPOSE:	<p>To ensure delivery of high-quality teaching and effective learning through the most effective, efficient and economic use of the college's resources.</p> <p>To teach on Health and Social Care Level 2, Level 3 and T Level Health.</p>

N.B. This job description is current at the date of issue. It will be reviewed annually and may be updated by the Principal.

The main duties and responsibilities of the post include the following:-

1. Effective delivery of a teaching programme within the areas of competence of the postholder paying due regard to student progression towards successful completion.
2. Effective delivery of science based subjects specifically for the delivery of the T Level in Health.
3. Regular assessment and internal verification of assignments, progress and preparation of appropriate progress reports.
4. Provide accurate and timely data and information including registers, withdrawals and transfers, assessment and examination results, progress reports.
5. Maintain student morale and discipline inside and outside 'the classroom' within the college site and in conjunction with college management.



6. Keep abreast of curriculum development, syllabus and assessment requirements relevant to the areas of teaching and competence of the postholder.
7. To be a course co-ordinator for a year group/s or course group/s.
8. Work effectively within the team/s responsible for devising, reviewing and maintaining effective teaching and learning strategies.
9. Support through the organisation of and/or delivery of extra mural activities necessary to the student's career and personal development.
10. Assessment of professional and personal development needs through playing a full part in the College's appraisal and performance management process.
11. Keep up to date in relevant areas of professional expertise through reading; attendance at meetings; visiting industry/commerce; membership of networks as appropriate.
12. Develop and maintain links with industry/commerce within the overall framework of such links throughout the college.
13. Attendance at relevant parents/open evenings.
14. Develop existing and/or new courses together with other members of the team/s.
15. Any other duties commensurate with the grading of this post as may be required from time to time.

NOTE

The post may be based at one of the current College campuses, but the duties of the job may require the post holder to work remotely to teach online should the situation require it.

It is the College's policy to establish and maintain a Risk Register and a Risk Management Policy. It is a condition of your employment that you become aware of these documents and that you follow the objectives and procedures of good risk management in your areas of work.

The post holder is required to have a commitment to:



- The continuing development and implementation of the College's Diversity & Equality Policy.
- The management of risk within the College
- The health and safety of staff, students and visitors in general and the College's policies and procedures in particular.
- The principles and procedures set out in the College's Safeguarding and Child Protection Policy.
- The principles and procedures set out in the College's Data Protection Policy

May 2021

PERSON SPECIFICATION
Lecturer in Health and Social Care

	Essential	Desirable	Source of Evidence
EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS			
Appropriate Degree and/or relevant vocational qualification or equivalent	X		AF
An endorsed Teaching qualification	X		AF
TDLB / V & A Assessor/Verifier Awards		X	AF
Level 2 Qualification (or equivalent) in English	X		AF
Level 2 Qualification (or equivalent) in Maths or willingness to work towards (please state this in your application form)	X		AF
EXPERIENCE			
Knowledge and evidence of on-going Health and Social Care curriculum development including Access to HE and managing the learning process	X		IV
Teaching within relevant discipline/s to demonstrate an understanding of the learning environment and the support required for a variety of students of differing ability	X		AF / IV
Delivery and implementation of Equal Opportunities Policies	X		IV
Evidence of motivating, developing and maintaining high levels of student retention and achievement	X		IV
Knowledge and experience of working in a Social Work environment.	X		AF
SKILLS / KNOWLEDGE / ABILITIES			



Ability to demonstrate a contribution towards the raising of retention and achievement for own programme/curriculum area.	X		IV
Teaching and support for learners that demonstrates vision, enthusiasm, creativity and flexibility	X		IV
Excellent oral and written communication skills	X		AF / IV

Evidence of all of the elements marked AF or AF/IV must be present in the application form in order to be shortlisted for an interview

KEY:

- All of the elements marked IV will be assessed at interview
- All of the elements marked AF/IV will also be assessed at interview
- All or some of the elements may be assessed by the Test/Presentation