



Job Description

JOB TITLE:	Lecturer in Fashion
SALARY:	Academic Pay Scale
REPORTS TO:	Head of Department - Creative & performing Arts
RESPONSIBLE FOR:	Delivery of high quality teaching and effective learning.
CAMPUS:	Windsor
JOB PURPOSE:	To teach T Level Fashion & Textiles

N.B. This job description is current at the date of issue. It will be reviewed annually and may be updated by the Principal.

The main duties and responsibilities of the post include the following:-

1. Regular assessment of student progress and preparation of appropriate progress reports.
2. Provide accurate and timely data and information including registers, withdrawals and transfers, assessment and examination results, progress reports.
3. Maintain student morale and discipline inside and outside 'the classroom' within the college site and in conjunction with college management.
4. Keep abreast of curriculum development, syllabus and assessment requirements relevant to the areas of teaching and competence of the postholder.
5. Work effectively within the team/s responsible for devising, reviewing and maintaining effective teaching and learning strategies.
6. Assessment of professional and personal development needs through playing a full part in the College's appraisal and performance management process.
7. Keep up to date in relevant areas of professional expertise through reading; attendance at meetings; visiting industry/commerce; membership of networks as appropriate.
8. Develop and maintain links with industry/commerce within the overall framework of such links throughout the college.
9. Attendance at relevant parents/open evenings.

10. Develop existing and/or new courses together with other members of the team/s.
11. Undertake course co-ordination responsibilities when required.
12. Any other duties commensurate with the grading of this post as may be required from time to time.

NOTE

The post may be based at one of the current College campuses, but the duties of the job may require the post holder to work at any College campus or other location connected with the work of the College. Travel between the college's main campuses will form a requisite part of this post.

It is the College's policy to establish and maintain a Risk Register and a Risk Management Policy. It is a condition of your employment that you become aware of these documents and that you follow the objectives and procedures of good risk management in your areas of work.

The post holder is required to have a commitment to:

- The continuing development and implementation of the College's Diversity & Equality Policy.
- The management of risk within the College
- The health and safety of staff, students and visitors in general and the College's policies and procedures in particular.
- The principles and procedures set out in the College's Safeguarding and Promoting Welfare for Children & Vulnerable Adults Policy.
- The principles and procedures set out in the College's Data Protection Policy

May 2026

PERSON SPECIFICATION
Lecturer- Fashion & Textiles

	Essential	Desirable	Source of Evidence
EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS			
Appropriate Degree and/or vocational qualification or equivalent (please state this in your application)	✓		AF
An endorsed teaching qualification or a willingness to work towards (please state this in your application)	✓		AF
Educated to a minimum Level 2 (GCSE A*-C) qualification in English or equivalent. (please state this in your application)	✓		AF
Educated to a minimum Level 2 (GCSE A*-C) qualification in Mathematics or equivalent. (please state this in your application)	✓		AF
EXPERIENCE			
Knowledge and evidence of ongoing curriculum development within schools and managing the learning process		✓	AF / IV
Teaching learners with behaviour/social/emotional difficulties and ability to demonstrate an understanding of the needs of the learners		✓	IV
Evidence of motivating, developing and maintaining high levels of retention and achievement		✓	IV
Experience of teaching on T Level programmes with an understanding of all procedures		✓	AF/IV
Industry related experience in Fashion/Textiles		✓	AF/IV
Experience of preparing learners for examinations (T Level/A Level)		✓	AF/IV
SKILLS / KNOWLEDGE / ABILITIES			
Evidence of successful team working in a professional educational environment		✓	IV
Evidence of providing work experience/work related opportunities in an education setting		✓	AF/IV
Proven ability to meet deadlines and targets.	✓		IV
Proven ability to work independently with minimal supervision and as part of a team	✓		IV
Proven verbal & written communication skills – the ability to communicate effectively with a wide range of people, both internally and externally at all levels	✓		IV
Be highly organised, methodical and have a flexible approach to working practices	✓		IV

KEY:

Evidence of all of the elements marked AF or AF/IV must be present in the application form in order to be shortlisted for an interview

All of the elements marked IV will be assessed at interview.

All of the elements marked AF/IV will also be assessed at interview.

All or some of the elements may be assessed by the Test/Presentation