



Job Description

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| JOB TITLE: | Teacher of Art & Design - Graphics |
| SALARY: | T1 – T11 £24,489.60 – £35,272.80 (£30,612 - £44,091 FTE) |
| HOURS: | 0.8 FTE |
| REPORTS TO: | Head of Department Art, Design and Media |
| CAMPUS: | Strode's College |
| JOB PURPOSE: | To teach Graphics within Art & Design A Level to ensure high quality student learning through the most effective, efficient, and economic use of the College's resources |

N.B. This job description is current at the date of issue. It will be reviewed annually and may be updated by the Principal.

The main duties and responsibilities of the post include the following:

1. Plan, resource and deliver lessons to the highest standard so that students make exceptional progress.
2. Regular assessment of student progress and preparation of appropriate progress reports.
3. Provide accurate and timely data and information including registers, withdrawals and transfers, assessment and examination results, progress reports.
4. Make a vital contribution to the efficient running of the Department, including setting and marking examinations, assisting in moderation of coursework and undertaking administrative and other tasks.
5. Enhance the quality of teaching and learning in the Department through sharing resources and good practice, lesson observation, collaborative teaching, and active.
6. Play a central role in your department, including contributing to workshops, running enrichment activities, competitions, trips, open days, prep and other activities.
7. Participation in CPD.
8. Keep abreast of Curriculum development, syllabus and assessment requirements relevant to the areas of teaching and competence of the post holder.
9. Work effectively within the team/s responsible for devising, reviewing and maintaining effective teaching and learning strategies.
10. Support through the organisation of and/or delivery of extra mural activities necessary to the student's career and personal development.
11. Support and encourage the Course Team's outreach and liaison work within the community and relevant organisations outside the college.
12. Assessment of professional and personal development needs through playing a full part in the College's appraisal and performance management process.
13. Attendance at relevant parents/open evenings.



14. To play a proactive role in promoting the good name of Strode's College at all times.
15. Any other duties commensurate with the grading of this post as may be required from time to time.
16. The post may be based at one of the current College campuses, but the duties of the job may require the post holder to work remotely online should the situation require it.

It is the College's policy to establish and maintain a Risk Register and a Risk Management Policy. It is a condition of your employment that you become aware of these documents and that you follow the objectives and procedures of good risk management in your areas of work.

This post is exempt from the Rehabilitation of Offenders Act 1974. For further details on our policy on the Recruitment of Ex-Offenders can be found [here](#).

The post holder is required to have a commitment to:

- The continuing development and implementation of the College's Diversity & Equality Policy.
- The management of risk within the College
- The health and safety of staff, students and visitors in general and the College's policies and procedures in particular.
- The principles and procedures set out in the [College's Safeguarding and Child Protection Policy](#).
- The principles and procedures set out in the College's Data Protection Policy

April 2025



PERSON SPECIFICATION
Teacher Art & Design - Graphics

| | Essential | Desirable | Source of Evidence |
|---|-----------|-----------|--------------------|
| EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS | | | |
| L5 Teaching qualification, or willing to work towards | X | | AF |
| Appropriate degree relevant to subject of teaching | X | | AF |
| L2 English | X | | AF |
| L2 Maths | X | | AF |
| EXPERIENCE | | | |
| Recent experience of teaching preferably in a post 16 environment | X | | AF / Test |
| SKILLS, KNOWLEDGE AND ABILITIES | | | |
| Ability to embed English and Maths into curriculum | X | | Test |
| IT Skills e.g., word, excel, power-point, email, databases | X | | AF |
| Ability to motivate students | X | | Test |
| Good administrative skills with ability to organise work and meet deadlines | X | | AF |
| Knowledge of recent developments in subject area | X | | IV |
| Flexible approach to work | X | | AF / IV |
| Interpersonal skills to work with a range of stakeholders | X | | IV / Test |
| Enthusiasm for teaching, learning and subject area | X | | IV / Test |
| Commitment to safeguarding and promoting the welfare of children and vulnerable adults in college | X | | IV |
| Commitment to inclusion | X | | IV |

KEY:

Evidence of all of the elements marked AF or AF/IV must be present in the application form in order to be shortlisted for an interview

All of the elements marked IV will be assessed at interview.

All of the elements marked AF/IV will also be assessed at interview.

All or some of the elements may be assessed by the Test/Presentation

