

Job Description

JOB TITLE:	Teacher - Geography and Environmental Science
GRADE:	Teacher's Pay Scale
REPORTS TO:	Head of Department
CAMPUS:	Strodes College
JOB PURPOSE:	To teach A Level Geography and Environmental science. The ability to help run the Duke of Edinburgh award is also desirable. To ensure high quality student learning through the most effective, efficient and economic use of the College's resources

Main Duties

1. Provide teaching, learning and assessment.
2. Act as Tutor to groups of students.
3. Lead/co-ordinate learning.

1 Teaching, Learning and Assessment

- 1.1 Participate in interviewing, enrolment and induction of students.
- 1.2 Prepare schemes of work, lesson and assessment plans.
- 1.3 Provide teaching and learning.
- 1.4 Set and monitor personal targets.
- 1.5 Provide ongoing assessment and feedback to students.
- 1.6 Ensure appropriate academic support is provided to students, making referrals where appropriate.
- 1.7 Prepare students for a range of assessments and examinations.
- 1.8 Maintain accurate and detailed student records.
- 1.9 Up-to-date knowledge of curriculum development and assessment requirements.

- 1.10 Participate in parents' evenings, recruitment, events, conferences, school liaison and wider engagement events.
- 1.11 Contribute to the development of the curriculum.
- 1.12 Provide academic and pastoral support to students.
- 1.13 Act as tutor and deliver our tutorial programme.
- 1.14 Maintain links with employers and parents.

2 **Programme Lead (as required)**

- 2.1 Contribute to the leadership of a programme.
- 2.2 Contribute to the quality assurance and quality improvement of the programme, area and department self-assessment.
- 2.3 Lead on the standardisation and moderation of assessed work.
- 2.4 Participate in the induction and mentoring of new staff.

4 **General Duties**

- 4.1 Promote a teaching, learning and working environment that is free from discrimination, harassment and bullying and where all students and staff feel safe to express their individuality.
- 4.2 Be responsible for safeguarding and promoting the welfare of students.
- 4.3 Maintain student morale and discipline within the college site.
- 4.4 Responsible for ensuring continuous professional development and keeping up-to-date with relevant industry and academic developments.
- 4.4 Conduct yourself whilst undertaking college duties within the parameters of the Group's values.
- 4.5 Any other duties commensurate with the level of responsibility within the Group.

NOTE

This post is not exempt from the Rehabilitation of Offenders Act 1974. For further details on our policy on the Recruitment of Ex-Offenders can be found [here](#).

PERSON SPECIFICATION - TEACHER

	Essential	Desirable	Source of Evidence
EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS			
Appropriate Degree (Please state this in your application form)	✓		AF
An endorsed Teaching qualification or a willingness to work towards (Please state this in your application form)	✓		AF
A Level 2 qualification (GSCE A-C or equivalent) in English (Please state this in your application form)	✓		AF
A Level 2 qualification (GSCE A-C or equivalent) in Maths (Please state this in your application form)	✓		AF
EXPERIENCE			
Recent experience of A Level Geography	✓		AF / IV
Experience of providing pastoral support, preferably to students age 16-18.	✓		AF / IV
Ability to demonstrate successful experience in supporting learners to high achievement		✓	IV
Relevant industry links or experience.		✓	IV
SKILLS / KNOWLEDGE / ABILITIES			
Knowledge of recent developments in the teaching of A level	✓		AF/IV
The ability to inspire students and to deliver a high standard of teaching, learning and student support.	✓		IV
Ability to demonstrate a contribution towards the raising of retention and achievement for own programme/curriculum area.		✓	AF/IV
Possession of excellent interpersonal, organisational, communication and IT skills.	✓		IV
The ability to evaluate, reflect and continue to improve.	✓		IV

KEY:

Evidence of all of the elements marked AF or AF/IV must be present in the application form in order to be shortlisted for an interview

All of the elements marked IV will be assessed at interview.

All of the elements marked AF/IV will also be assessed at interview.

All or some of the elements may be assessed by the Test/Presentation